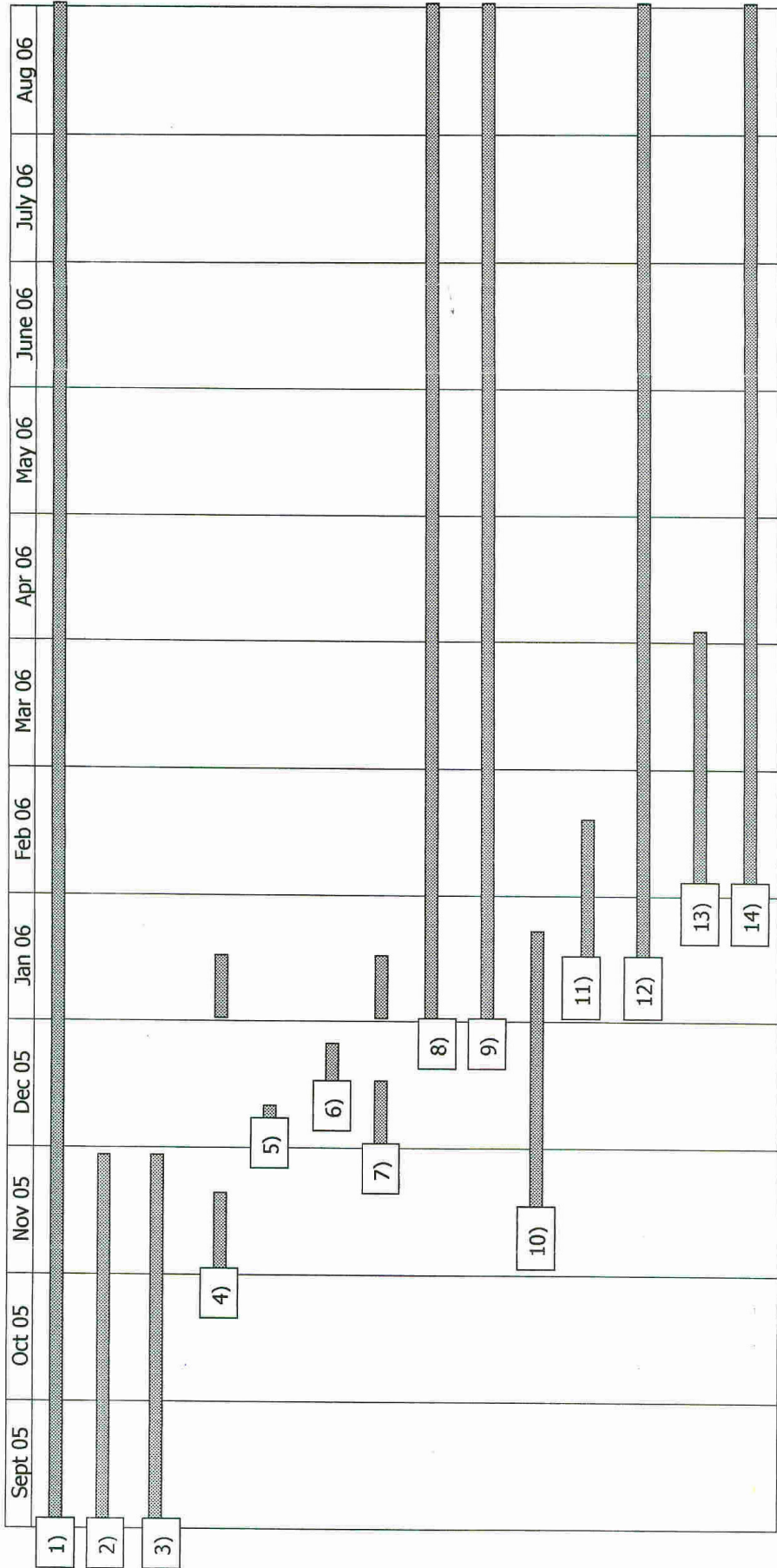


**KePOINT Implementation Schedule**  
September 2005-August 2006



**KeYPOINT Implementation Schedule  
September 2005 – August 2006**

1) Convene KeYPOINT Project Coordination Team	Committee will oversee implementation of permanency project	8/9/05 - Ongoing	Project Manager
2) Identify target population.	Phase I target population will be 14-year-old youth in group home placement.	8/1/05 - 11/31/05	Project Manager
3) Research and purchase database	Collect information on 2 potential databases and present for presentation and Executive Team decision	10/31/05 - 11/31/05	Kathy Plank/Project Manager
4) Administer Staff Survey	Survey to measure staff perceptions of permanency (pre- and post-test)	(Pre) 11/1/05 - 11/18/05 (Post) 1/1/06 - 1/15/06	Project Manager/Larissa Ogden
5) Host event to kickoff KeYPOINT	Event will involve community partners, agency staff, and stakeholders. Unveiling of Permanency Tree.	12/9/05	Larissa Ogden/Georgette Acosta
6) Plan/Host kickoff event for youth in target population	Event will focus on developing youth understanding of permanency	Week of 12/12-12/16/05	Youth Permanency Assistant (Darryn Green)
7) Administer Youth Survey	Survey designed to measure perceptions of permanency (Pre/Post-test)	(Pre) 12/1-12/15/05 (Post) 1/1-1/15/06	Youth Permanency Assistant (Darryn Green)/Project Manager
8) Incorporate community partners into KeYPOINT Advisory Committee	Include CASA, Foster Youth Services, Family to Family Mentoring, Group Home Association, Probation, local service organizations, etc.	1/1/06 - Ongoing	Project Manager/Carrie Bloxom/Sam Matlock
9) Create KeYPOINT Pilot Unit	Unit will be comprised of Permanency Specialist, Placement Social Worker, Data Analysis Specialist, Youth Permanency Assistant, supervised by the KeYPOINT Permanency Pilot Unit Supervisor	1/1/06 - Ongoing	Permanency Planning Committee

10) Train KeYPOINT Pilot Unit	Training will be conducted by trainers from CPYP and will involve a 1/2 day training for up to 50 staff, and 1/2 day training for pilot unit	Schedule training with consultant in month of November 2005 for dates in January 2006	Project Manager/Permanency Planning Committee
11) Train Youth Advisory Committee	Focus training on the benefits of permanency and how to begin thinking and talking about permanency	1/15/06 - 2./15/06	CPYP/DHS Staff Development/ Youth Permanency Assistant (Darryn Green)
12) Convene youth advisory committee	Consisting of youth ages 14- 18, committee will assist with development and implementation of project	1/15/06 - Ongoing	Project Manager/Darryn Green
13) Conduct initial interviews with target youth.	Permanency Specialist and Youth Permanency Assistant initially meets with youth to conduct assessment and gather info.	2/1/06 - 4/1/06	Permanency Specialist/Youth Permanency Assistant
14) Begin Phase I of Permanency Project Implementation.	Placement caseload compiled, initial interviews begin, case mining begins, permanency efforts in full force.	2/1/06 - Ongoing	KeYPOINT Pilot Unit/ Planning Committee/Youth Advisory Committee